

Project 2007 Intermediate/Advanced

Working with Resources

- Delaying Resource Start Time
- Applying Predefined Resource Contours
- Specifying Resource Availability Dates
- Grouping Resources
- Assigning a Resource Calendar

Working with Costs

- Entering Resource Overtime Rates
- Specifying Pay Rates for Different Dates
- Adding Pay Rates for a Resource
- Applying a Different Pay Rate to an Assignment
- Using Material Resource Consumption Rates
- Entering Task Fixed Costs

Balancing the Project

- Scheduling Resource Overtime
- Identifying Resource Overallocation
- Balancing Resource Overallocations Manually
- Balancing Resource Overallocations Automatically

Updating Project Progress

- Saving a Baseline Plan
- Updating the Entire Project
- Updating Task Actual Values
- Updating Task Completion Percentage
- Updating Actual Work
- Updating Actual Costs

Checking Project Progress

- Viewing Project Statistics
- Viewing Project Costs
- Viewing the Project's Critical Path
- Checking Duration Variance
- Checking Work Variance
- Checking Cost Variance
- Identifying Slipped Tasks
- Saving an Interim Plan

Working with Reports

- Opening a Report
- Adding Page Elements to a Report
- Sorting a Report
- Defining Report Contents
- Create a Visual Report

Working with Multiple Projects

Creating Links Between Projects
Consolidating Projects
Viewing Multiple Project Critical Paths
Viewing Consolidated Project Statistics
Creating a Resource Pool